

# PINELLAS COUNTY SCHOOLS

**Note:** Principal must approve activity/event and sign form prior to submission.

## Risk Management & Insurance

Armand (Skip) Paquette

Questions? Phone: 727-588-6078

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Fax: 727-588-6182

Please complete this form in detail.

Date Requested

Phone

E-mail

Date Needed

Request review of the following:

\_\_\_\_ Student Activity (field trip, club, etc.)      \_\_\_\_ On School Grounds      If Off School Grounds, Where \_\_\_\_\_

\_\_\_\_ Student Attendance at Event      \_\_\_\_ On School Grounds      If Off School Grounds, Where \_\_\_\_\_

\_\_\_\_ Student Interaction with Animal(s)      \_\_\_\_ On School Grounds      If Off School Grounds, Where \_\_\_\_\_

\_\_\_ Other                                      \_\_\_ On School Grounds      If Off School Grounds, Where \_\_\_\_\_

To be Sponsored by (Check only one)    ☐ School    ☐ PTA    ☐ Booster Club

To your knowledge, has this occurred at a Pinellas County school in the past?      ☐ Yes      ☐ No

Who should we contact for further information?

Phone Number

**Describe the Activity, Event, etc. in detail:**

[illegible]

Signature of Principal

Date Signed \_\_\_\_\_

**Risk Management Comments and/or Recommendations:**

[illegible]

Date Signed \_\_\_\_\_

Area Superintendent Approval    ☐ Yes    ☐ No

Date Signed \_\_\_\_\_